



Engineering Change Request

TO BE COMPLETED BY REQUESTOR

FACTORY: Choose One Bazhou Shenglong Furniture
DATE: January 16, 2020

REQUESTED BY: Choose One Isabel DAllura
DEPARTMENT: Classic Furniture

MODEL # & DESCRIPTION:
 87210GRN4E& LGY4E & PNK4E

DESCRIBE CHANGE IN FULL DETAIL:
 (include part #'s, and whether product related or packaging related)
 Update IM: OLD version 4358-7858 to NEW version 4358-7858A

New drawing needed: YES or NO , If YES, new drawing #

REASON FOR CHANGE: Other Specify Update IM with note to remove caps under seat
 RUNNING CHANGE IMMEDIATE CHANGE

REQUESTED IMPLEMENTATION DATE: Immediate change

TO BE COMPLETED BY FACTORY:

COMPLETED BY: Bazhou Shenglong
ESTIMATED IMPLEMENTATION DATE: Immediate change
OBSOLETE INVENTORY:

Part #: Quantity: Value:

COSTING:

NEW CONTAINER QTY.
 322

OLD CONTAINER QTY.:
 322

HIGH CUBE STANDARD

HIGH CUBE STANDARD

NEW FOB COST:
 \$63.2

OLD FOB COST:
 \$63.2

ATTACHMENTS (TO BE COMPLETED BY REQUESTOR):

Bill of Materials	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Engineering Drawings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Test Report	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Old and New Graphics	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

TO BE COMPLETED BY COSCO & SHARED WITH FACTORY:

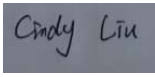


REQUEST APPROVED: YES or NO
EC #: C02004

APPROVAL DATE:
FPA QTY REQUEST:

SUPPLIER: You must acknowledge receipt of this form by having your General Manager sign below and fax it immediately to Cosco Home and Office Products. Failure to do so may result in your assumption of financial responsibility for product produced prior to this acknowledgement.

Please fax or e-mail this form to the Initiator above: 1-(812) 348-2215.

Supplier Acknowledgement  _____ Date 2020.1.16 _____

ACTUAL IMPLEMENTATION DATE:

FPA SHIP DATE:

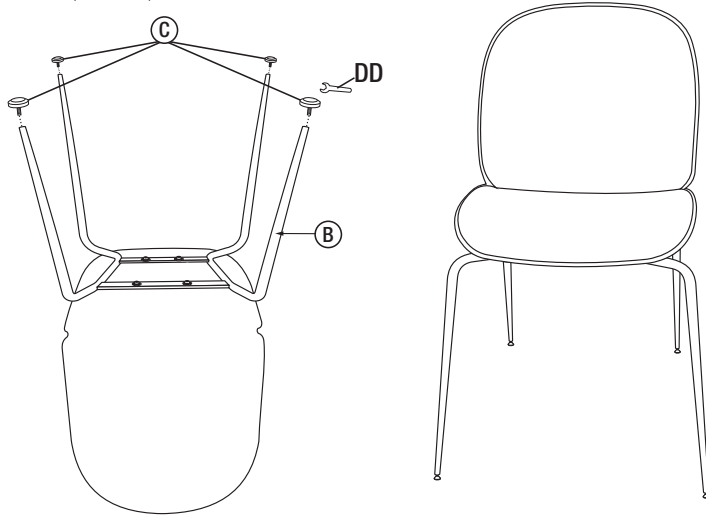
COMMENTS:

BACK

CHAIR CHAISE SILLA

MODEL #87210 ASSEMBLY INSTRUCTIONS MODÈLE #87210 INSTRUCTIONS D'ASSEMBLAGE MODELO #87210 INSTRUCCIONES DE ASAMBLEA

- STEP 3:** Attach part C (4) to part B using part DD.
ÉTAPE 3: Fixez la partie C (4) à la partie B en utilisant la partie DD.
PASO 3: Coloque la parte C (4) en la parte B usando la parte DD.



CARE AND CLEANING:

1. TO CLEAN, WIPE WITH DAMP CLOTH. DO NOT USE BLEACH, ACID SOLVENTS OR ABRASIVE CLEANERS ON ARTIFICIAL WICKER OR FRAME PARTS.
2. DURING VARYING WEATHER CONDITIONS AND WINTER PERIOD, WE STRONGLY RECOMMEND THAT THE UNIT BE STORED IN A DRY AREA WITH A SUITABLE COVER. BEFORE STORAGE, PLEASE ENSURE THE UNIT IS CLEAN AND DRY.
3. PERIODICALLY CHECK AND ENSURE THAT ALL THE SCREWS ARE COMPLETELY TIGHTENED.
4. DO NOT STAND OR CLIMB ON UNIT.

SOIN ET ENTRETIEN:

1. POUR NETTOYER, ESSUYEZ AVEC UN CHIFFON HUMIDE. NE PAS UTILISER D'EAU DE JAVEL, DE SOLVANTS ACIDES OU DE NETTOYANTS ABRASIFS SUR LES PARTIES EN OSIER ARTIFICIEL OU LES PIÈCES DU CADRE.
2. LORS DE CONDITIONS MÉTÉOROLOGIQUES CHANGEANTES ET PENDANT L'HIVER, NOUS RECOMMANDONS FORTEMENT D'ENTREPOSER LE MEUBLE DANS UN ENDROIT SEC RECOUVERT D'UNE COUVERTURE APPROPRIÉE, AVANT D'ENTREPOSER, S.V.P. VEUILLEZ VOUS ASSURER QUE LE MEUBLE EST PROPRE ET SEC.
3. PÉRIODIQUEMENT, VÉRIFIEZ ET ASSUREZ-VOUS QUE TOUTES LES VIS SONT SERRÉES COMPLÈTEMENT.
4. NE PAS MONTER OU GRIMPER SUR LE MEUBLE.

CUIDADO Y LIMPIEZA:

1. PARA LIMPIAR, LIMPIE CON UN PAÑO HÚMEDO. NO UTILICE BLANQUEADOR, DISOLVENTES ACIDOS O LIMPIADORES ABRASIVOS EN EL MIMBRE ARTIFICIAL O PARTES DEL MARCO.
2. DURANTE CONDICIONES DE CLIMA VARIABLES Y PERIODOS DE INVIERNO, RECOMENDAMOS FIRMEMENTE QUE LA UNIDAD SEA GUARDADA EN UNA AREA SECA CON UNA COBERTURA ADECUADA. ANTES DE GUARDAR, FAVOR DE ASEGURAR QUE LA UNIDAD ESTE LIMPIA Y SECA.
3. PERIÓDICAMENTE COMPRUEBE Y ASEGURESE QUE TODOS LOS TORNILLOS ESTÉN COMPLETAMENTE APRETADOS.
4. NO SE PARE O SUBA EN LA UNIDAD.

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Columbus, IN USA 47201-7494

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4358-7858A

FRONT

CHAIR CHAISE SILLA

MODEL #87210 ASSEMBLY INSTRUCTIONS MODÈLE #87210 INSTRUCTIONS D'ASSEMBLAGE MODELO #87210 INSTRUCCIONES DE ASAMBLEA



READ & SAVE BELOW INSTRUCTIONS BEFORE ASSEMBLY

1. PLEASE SEPARATE AND IDENTIFY ALL PARTS, MAKING SURE THAT YOU HAVE ALL OF THE PARTS LISTED.
2. TO AVOID ANY SCRATCHES DURING ASSEMBLY, PLEASE ASSEMBLE ON A SOFT MAT OR SIMILAR.
3. FOLLOW STEP BY STEP INSTRUCTIONS.
4. WASHERS MUST BE USED.
5. DO NOT TIGHTEN SCREWS UNTIL ALL THE SCREWS AND WASHERS ARE PROPERLY INSTALLED.
6. TIGHTEN SCREWS SECURELY, DO NOT OVER TIGHTEN.



LIRE & CONSERVER LES INSTRUCTIONS CI-DESSOUS AVANT D'ASSEMBLER

1. SÉPAREZ ET IDENTIFIEZ TOUTES LES PIÈCES, EN VOUS ASSURANT D'AVOIR TOUTES LES PIÈCES INDIQUÉES.
2. POUR ÉVITER LES RAYURES PENDANT L'ASSEMBLAGE, VEUILLEZ ASSEMBLER SUR UNE CARPETTE DOUCE OU UNE SURFACE SIMILAIRE.
3. SUIVEZ LES INSTRUCTIONS ÉTAPE PAR ÉTAPE.
4. LES RONDELLES DOIVENT ÊTRE UTILISÉES.
5. NE PAS SERRER LES VIS JUSQU'À CE QUE TOUTES LES VIS ET LES RONDELLES SOIENT INSTALLÉES CORRECTEMENT.
6. SERREZ LES VIS SOLIDEMENT, NE PAS SERRER EXCESSIVEMENT.



GUARDAR Y LEER INSTRUCCIONES ANTES DE ARMAR

1. POR FAVOR SEPARA E IDENTIFIQUE TODAS LAS PARTES, ASEGURÁNDOSE QUE TIENE TODAS LAS PIEZAS INDICADAS.
2. PARA EVITAR CUALQUIER RASGUÑO DURANTE LA ASAMBLEA, FAVOR DE ARMAR SOBRE UNA SUPERFICIE SUAVE.
3. SIGA LAS INSTRUCCIONES PASO POR PASO.
4. LAS ARANDELAS DEBEN SER USADAS.
5. NO APRETAR LOS TORNILLOS HASTA QUE TODOS LOS TORNILLOS Y LAS ARANDELAS HAYAN SIDO INSTALADOS.
6. APRETAR LOS TORNILLOS SEGURAMENTE, NO APRETAR EN EXCESO.

HARDWARE LIST LISTE DE QUINCAILLERIE LISTA DE HERRAMIENTAS

CODE CÓDIGO	PARTS PARTES	QTY/QTE CANT.
AA		4
BB		4
CC		1
DD		1

PARTS LIST LISTE DE PIÈCES LISTA DE PARTES

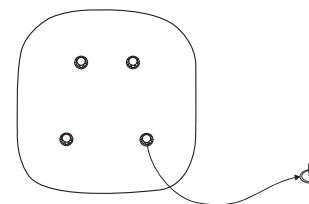
CODE CÓDIGO	PARTS PARTES	QTY/QTE CANT.
A (seat (siège (asiento)		1
B (chair legs (pieds de chaise) (patas de la silla)		1
C (foot cap) (bouchon de pied) (tapón de pie)		4

Note: 4 chairs
Note: 4 chaises
Note: 4 sillas

STEP 1: Remove caps (4).

ÉTAPE 1: Retirez bouchons (4).

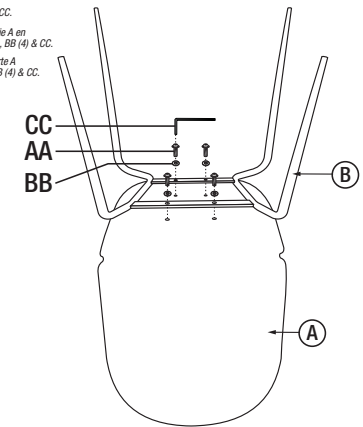
PASO 1: Quitar el tapón (4).



STEP 2: Attach part B to part A using parts AA (4), BB (4) & CC.

ÉTAPE 2: Fixez la partie B à la partie A en utilisant les pièces AA (4), BB (4) & CC.

PASO 2: Coloque la Parte B en la parte A usando las partes AA (4), BB (4) & CC.



Engineering Change Request

87210, 87212, 87213, 87214, 87819
REVISED I.M.

🔔 订阅 0 | 编辑 请求 | 请求 操作

↓ 显示 ↓

请求 详细信息 审批 更新 文档 (10) 更多

路径 1 < 从设置附加 ECR Approval - Outdoor Living

编辑批准流程 移除批准流程

路径 1

开始审批进程，当状态设置为
Waiting for Internal Approval

阶段
ECR Approval
已批准



阶段 1

已批准

名称
ECR Approval

审批者



Quality Team (Eric Kruse)



Kyle Lawrence



Eric Riddle



Operations Team (Stacey Tuley)

是否拒绝
前一个状态